

E-mail address (if any)

[Grid for email address]

Parent's Phone No. (with STD Code)

[Grid for parent's phone number]

Mobile No.

[Grid for mobile number]

Emergency Contact

Name

[Grid for emergency contact name]

Contact Number

[Grid for emergency contact number]

E-mail address (if any)

[Grid for emergency contact email]

Local Guardian

Name

[Grid for local guardian name]

Address

[Grid for local guardian address]

City

[Grid for city]

District

[Grid for district]

State

[Grid for state]

PIN

[Grid for PIN]

E-mail address (if any)

[Grid for local guardian email]

Phone No. (with STD Code)

[Grid for local guardian phone number]

Mobile No.

[Grid for local guardian mobile number]

Educational Qualification

Examination	Subject	Board/ University	Year of Passing	Max. Marks	Marks Obtained	Percentage
High School (10 th)						
Intermediate (12 th)						
Others (Specify)						

JEEP / Other Entrance Examination Details

Roll No.

[Grid for JEEP roll number]

Overall Rank

[Grid for JEEP overall rank]

Transport Facility

Required

Not Required

DECLARATION

I _____ hereby certify & confirm that the information filled in the Form is complete and accurate in all respects. I understand and commit that misrepresentation of the facts will justify denial of admission/ cancellation of admission/ expulsion from the institute besides rendering me liable to such action as the Institute/ Board may deem proper. If at any stage it is found, I do not fulfill the minimum prescribed eligibility criteria of the Board / University, my admission granted by the Institute be cancelled and I will have no right/ claim towards the Institute. I hereby undertake that I have carefully gone through the eligibility conditions prescribed in the prospectus/ website for the program I am applying for and shall appear in the entrance examination/ counseling of the Institute after satisfying myself that I do fulfill the same.

Date

D	D	M	M	Y	Y	Y	Y
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Place

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Signature of Student

Attention applicants

Before you submit this form, please make sure that the following are attached:

1. Candidates are required to submit a self-attested photocopy of qualifying exam marksheet (10th, 12th and Qualifying Examination) and Test Score Card (If Applicable) within one week of declaration of result, failing which, the claim for admission stands cancelled. Diploma in Engineering candidates have to produce original JEEP Score Card at the time of Counseling, failing which the candidature will not be accepted. No claim including fee refund thereafter will be considered.
2. **Registration Fee:** Registration fee of **250/- for diploma program** and **1500/- for degree program** through Cash / Bank.
3. Domicile and Category certificate (only in case of Uttarakhand candidates).

Please also note that –

1. **Registration Fee is not refundable under any circumstances.**
2. **Registration does not guarantee admission.**

UNDERTAKING BY THE APPLICANT

- a) I hereby affirm that the statements made, information furnished in my application for admission are true to the best of my knowledge and belief. I hereby declare that I have understood the rules and regulations of the Institute. I understand that association, whether active or passive with any unlawful organization is forbidden. I assure to abide by the rules, regulations and discipline of the Institute.
- b) I hereby agree to make good any loss or damage to books, apparatus and furniture or any other property belonging to the Institute which may be caused due to my own carelessness and negligence or as a consequence of a group.
- c) I solemnly pledge not to indulge in ragging and also I am aware that I will be expelled from the Institute and the criminal proceedings will be instituted against me if I indulge in any act of ragging directly or indirectly, as per directions given by the honourable courts.
- d) I am aware that smoking, consumption of Tobacco and drinking alcohol is strictly prohibited and punishable in the campus and the hostels and I assure that I shall abide such restrictions.
- e) Library Rules
 - ✚ I agree to follow the library rules of the Institute.
 - ✚ I shall return the books borrowed from the library within the stipulated time period.
 - ✚ I shall not allow any other person to borrow any book from the library on my library card.
 - ✚ I shall not mutilate, deface or cause any damage to the library books.
 - ✚ I shall be solely and fully responsible for the books that have been issued to me.
- f) **I am aware that a minimum of 75% attendance per semester is required before my candidature is cleared by the Institute for any examination, whether conducted by the Board / University or by the Institute.** I am also aware that the Institute has to clear my candidature before I am allowed to appear in the

examinations. I fully understand that my candidature can also be rejected on the basis of my conduct both inside or outside the Institute or on account of non-participations in mandatory activities of the Institute or any other account that the authorities may deem fit. I also undertake that I will abide by all the rules and regulations of the Institute as stated in the General Guidelines for students and notifications issued from time to time.

- g) I am fully aware of the eligibility criteria of admission. If at any stage it is found that I do not fulfill the minimum prescribed eligibility criteria of the Board / University, my admission granted by the Institute be cancelled and I will have no right/claim towards the Institute. Decision of Institute will be final and binding on me. In case my admission is cancelled or I am expelled from the Institute for any reason what so ever, I will have no right to claim refund of fee already paid to the Institute.
- h) I have fully understood the fee payment schedule of the Institute and agree that in case I fail to deposit fee as per schedule, my admission granted by the Institute be cancelled and I have no right / claim towards the Institute. Decision of Institute will be final and binding on me. In case my admission is cancelled or I am expelled for failure to fee as per schedule or any reason what so ever, I will have no right to claim refund of fee already paid to the Institute.

Date

D	D	M	M	Y	Y	Y	Y
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Place

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Signature of Applicant

UNDERTAKING BY THE PARENT/ LOCAL GUARDIAN

Applicant Mr./Ms. who is my son/ daughter/ ward, being admitted to the Institute, I hereby undertake to pay regularly all his/ her fee due to the Institute as per Institute’s schedule till his/ her completion of the course of studies. I undertake full responsibility for his/ her character throughout his/ her period of study in the Institute. I fully understand and guarantee adherence to all the rules and regulations of the Institute by my son/ daughter/ ward as notified by the Institute from time to time, failing which he/ she may be expelled from the Institute. I agree that decision of Insitute will be final & binding on us.

Date

D	D	M	M	Y	Y	Y	Y
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Place

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Signature of Parent / Guardian

ORDERS OF THE PRINCIPAL

Provisional admission to Mr./ Ms. _____ in _____ class is granted, subject to submission of certificates and fee as per the rules and also the final approval of Board / University.

(Principal)

FOR USE OF ADMIN OFFICE (ORIGINAL CERTIFICATES SUBMITTED)

<table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 20px; height: 20px; border: 1px solid black;"><input type="checkbox"/></td><td>X Standard Mark Sheet</td></tr> <tr><td style="width: 20px; height: 20px; border: 1px solid black;"><input type="checkbox"/></td><td>X Standard Certificate</td></tr> <tr><td style="width: 20px; height: 20px; border: 1px solid black;"><input type="checkbox"/></td><td>XII Standard Mark Sheet</td></tr> <tr><td style="width: 20px; height: 20px; border: 1px solid black;"><input type="checkbox"/></td><td>XII Standard Certificate</td></tr> </table>	<input type="checkbox"/>	X Standard Mark Sheet	<input type="checkbox"/>	X Standard Certificate	<input type="checkbox"/>	XII Standard Mark Sheet	<input type="checkbox"/>	XII Standard Certificate	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 20px; height: 20px; border: 1px solid black;"><input type="checkbox"/></td><td>JEEP / Entrance Score Card</td></tr> <tr><td style="width: 20px; height: 20px; border: 1px solid black;"><input type="checkbox"/></td><td>Transfer Certificate</td></tr> <tr><td style="width: 20px; height: 20px; border: 1px solid black;"><input type="checkbox"/></td><td>Migration Certificate</td></tr> <tr><td style="width: 20px; height: 20px; border: 1px solid black;"><input type="checkbox"/></td><td>Character Certificate</td></tr> </table>	<input type="checkbox"/>	JEEP / Entrance Score Card	<input type="checkbox"/>	Transfer Certificate	<input type="checkbox"/>	Migration Certificate	<input type="checkbox"/>	Character Certificate	<table style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 20px; height: 20px; border: 1px solid black;"><input type="checkbox"/></td><td>Caste Certificate</td></tr> <tr><td style="width: 20px; height: 20px; border: 1px solid black;"><input type="checkbox"/></td><td>Domicile Certificate</td></tr> <tr><td style="width: 20px; height: 20px; border: 1px solid black;"><input type="checkbox"/></td><td>Medical Fitness Certificate</td></tr> <tr><td style="width: 20px; height: 20px; border: 1px solid black;"><input type="checkbox"/></td><td>Others (Specify)</td></tr> </table>	<input type="checkbox"/>	Caste Certificate	<input type="checkbox"/>	Domicile Certificate	<input type="checkbox"/>	Medical Fitness Certificate	<input type="checkbox"/>	Others (Specify)
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<input type="checkbox"/>	Others (Specify)																									

I, Mr./ Ms. _____, have submitted the original documents as ticked above.

Date

D	D	M	M	Y	Y	Y	Y
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Place

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Signature of Student

Admin Office
